

Minutes of the Meeting held on 29th August 2023

The monthly staff meeting for the month of August was held on 29th August 2023 at 12:50 pm in the college Seminar Hall to discuss the following agenda:

1. Confirmation of the minutes of the last meeting
2. Third Year B. Com Result of the academic year 2022- 23
3. Final Admission
4. Autonomous Status
5. PM-USHA
6. Elections to Student Council
7. Nominations of GS & CR's to Student Council
8. Indiscipline issues among the students
9. Activities conducted during the month
10. AOB

The following members were present for the meeting

1. Dr. Maria Fatima De Souza, Associate Professor of Commerce
2. Dr. Elizabeth J. Henriques, Associate Professor in Economics
3. Mrs. Rupali V. Sangodkar, Assistant Professor in Commerce
4. Mrs. Tanvi Keny, Assistant Professor in Commerce
5. Ms. Vinita Kandolkar, Assistant Professor in Commerce
6. Ms. Pooja Prabhugaonkar, Counsellor
7. Mr. Kissan Gauns Dessai, Assistant Professor in Computer Science
8. Mr. Pravin Kamat, Librarian
9. Ms. Riva Paes, Assistant Professor in Commerce (CB)
10. Mr. Jonlen De Sa, Assistant Professor in Commerce (CB)
11. Ms. Farah Mendonca, Assistant Professor in Economics (CB)
12. Ms. Prajakta Lolayekar, Assistant Professor in Business Law (LB)
13. Ms. Kanvisha Parsekar, Assistant Professor in Environmental Studies (LB)
14. Ms. Siffonia D'Mello, Assistant Professor in English (LB)
15. Ms. Jovelle Furtado, Assistant Professor in Commerce (LB)
16. Ms. Anisha S. H. D'Souza, Assistant Professor in Commerce (LB)
17. Ms. Blazel Cardoso, Assistant Professor in Commerce (LB)
18. Mr. Nagraj B. Virnodkar, Assistant Professor in Mathematics (LB)
19. Ms. Nayana Shabhag, Head Clerk
20. Mr. Shrikant Velip, Accountant
21. Mrs. Nerita V. Coutinho e Fernandes, UDC
22. Mr. Rupesh Chopdekar, UDC
23. Ms. Valency Cardozo, LDC (CB)
24. Mrs. Anagha Panshikar, Laboratory Assistant
25. Ms. Bindiya Naik, Librarian GR II
26. Mrs. Ankita Naik, Data Entry Operator
27. Mrs. Binciya Figuredo, MTS
28. Mrs. Kavita Kerkar, MTS
29. Mrs. Ashu Gaonkar, MTS

The meeting was chaired by the Officiating Principal Prof. (Dr.) F. M. Nadaf. The meeting began with the welcome by Prof. (Dr.) F. M. Nadaf.

Prof. (Dr.) F.M. Nadaf asked the members of the house if they had gone through the minutes of the last meeting held on 08/07/2023. Ma'am Elizabeth inquired about the ATR text on the minutes of the last meeting. The Principal responded that it is the Action Taken Report (ATR). It is the action marked to a particular person and most of the things are for the future. The minutes were confirmed by all the members. It was proposed by Mr. Jonlen De Sa and seconded by Ms. Farah Mendonca.

TY B. Com Result (2022- 23):

Prof. (Dr.) F.M. Nadaf said the results of the third year were not declared earlier when we had the last meeting. The Third-year results have been declared but the actual number of how many students have passed is yet to be known as 21 students have applied for revaluation. He said that still, we have a fair idea of how many students appeared and how many cleared the exam. Prof. Nadaf requested Ms. Rupali to give the required details.

Ms. Rupali said that 103 students appeared for the April examination but only 45 students passed. She said that the passing percentage before revaluation is 43.69%. The Principal said that we need to aim for a higher benchmark. He added that the Third-year results of not only our college is low, invariably the result of all the other colleges too is considerably low. He said that in one of the meetings addressed by the Vice-Chancellor, it was observed that the TY result of one of the prominent colleges is just 16%. There are many colleges where the result is below 40%. Further, he added that, on an individual level we cannot be happy but we can surely be happy on a collective level. He said that a percentage above 60 would be fine. He said that hopefully after revaluation it reaches at least 60%. He said that personally, he doesn't think that it might reach 60%, it might be 56%. Prof. Nadaf said that we should try to reach at least 80% in terms of our overall pass percentage because we need to reach the benchmark. He said that we need to tell the students to take their ISAs seriously and with this, we will surely be able to achieve good results. He urged the teachers to train and motivate the students. He said the qualitative and quantitative results of the students should also be kept in consideration.

Moreover, Prof. Nadaf stated that many students have less than 75% attendance. Hence, he has decided to make an attempt to send a letter to all the parents of the students who have less than 75% attendance. These letters will be in four languages (Hindi, Marathi, Konkani, and English) so that even those parents who can't read English will be able to read the letter in the other language and understand it. Mr. Jonlen was told to decide on a date and address the parents. Prof. Nadaf said that we might also receive a positive response soon with which we can surely achieve our desired goals.

ATR: Mrs. Rupali V. Sangodkar & Mr. Jonlen De Sa

Final Admission for 2023-24:

Prof. (Dr.) F.M. Nadaf appreciated the efforts of all the members in getting such a good response in terms of First-year admission this academic year. He said that altogether there are 330 students on roll this year but this number is much less compared to the 370 students we had in 2021. He said probably if we continue with the same efforts, we might reach that number and 400 students

by the third year. Prof. (Dr.) F.M. Nadaf once again congratulated the teachers for getting a good response in terms of the number of students admitted this year.

ATR: Ms. Muktali Cuncoliencar

Autonomous Status:

The Officiating Principal informed all the members in the house that the Chief Minister has cleared our file for Autonomous Status, and has also sanctioned ₹50,000/- for the purpose of registration. The Principal said that once we get Autonomous Status for our college, we will have autonomy. This autonomy is only in terms of academic autonomy and not financial autonomy. He said that altogether there are 20 teachers as of now but surely as we start with other courses, we will surely have more teachers. He added that there are only two requirements, a 3.01 score on the CGPA scale and should have completed ten years; and our college has achieved both.

He stated that the plan is to start the BBA course next year along with the B. Com course. He said instead of waiting for one year, we could have the BBA course shortly wherein we could have it during the afternoon session. He added that some of the teachers might also work for BBA and we may have new teachers as well. He assured that for sure we will start with the BBA course next year. He said that the college would have to undergo a lot of burnouts. There will be an Academic Council, Board of Studies, Board of Governance, and so on. We will also have our Controller of Examinations. He said our current courses will continue to remain under Goa University if we get the Autonomous Status next year, and our First-year only will be changed to autonomous. He also spoke about having tie-ups with many organisations and our curriculum will be such that it is market ready which will help the students to get employment sooner.

ATR: Principal

PM-USHA:

Prof. (Dr.) F.M. Nadaf informed the members that the Central Government has come up with RUSA 3 through which the University and other colleges received grants from the government. It was earlier called PM- USHA which is now revised to RUSA 3. He said that lots of funds given by the government helped the colleges to develop their infrastructure. He further added that our college is eligible to get the grants since our college has already completed NAAC.

He said that a Project Monitoring Committee has been made. RUSA 3 was earlier called PM-USHA which is now revised to RUSA 3. It has two components; one is where the college directly can apply and receive grants. He further mentioned that in the entire country, around 460 colleges will receive the grants. The second component is that they should be in the focus districts (more of SC, ST, and OBC population); since our college is in the South Goa district, our college can avail the benefits of RUSA 3. He added that Mr. Govind Kerkar is the main coordinator for the second component. Prof. Nadaf said that soon a meeting will be conducted for the Project Monitoring Committee.

ATR: Principal

Elections to Student Council:

The Principal appreciated Ms. Riva Paes and Ms. Pooja Prabhugaonkar's work in conducting the Student Council elections. He said, unfortunately, till now we don't have a General Secretary and Class Representatives as well.

ATR: Ms. Riva Paes

Nominations of GS & CR's to Student Council:

Prof. Nadaf, informed the members in the house that a notice has been circulated and those students who are interested can nominate themselves for the post of GS and CR. He added that three students have nominated themselves for the post of General Secretary and one student has nominated for the post of Class Representative.

Ms. Riva said that two students had nominated themselves from SY (B) and that there were no nominations received from the TY Class.

The Principal said that there is a nomination from TY BCom (A) for the post of General Secretary. He asked the members to give suggestions on how to go about with the selection. The members suggested that we should have a General Secretary from SY BCom. He informed that actually there was one girl who had come forward to contest for the post of General Secretary. Riva said that they have received three nominations for the post of GS which are; Altaf (TY-A), Anjali (SY-A), and Gatkesh (TY-B), while Amina and Mehek from (SY-B) for the post of CR.

Further, Dr. Nadaf said that these three names will be circulated among the teaching and non-teaching staff members of the college and whoever gets the majority among these three students will be the General Secretary.

Dr. Elizabeth Henriques stated that since the candidates will be chosen by us, the candidates should actually pitch for themselves as all the staff members don't know these students.

Ms. Rupali inquired if a student with a backlog can be nominated. She said that the students were not allowed to contest if they have a backlog. The Principal told Ms. Riva to inquire the credentials first and then include the names. He said that next year Goa University will come up with an ordinance next year, so we will have to follow the ordinance next year. He told the house to nominate one name from TY (A & B). Junaid (TY A) and Akash (TY B) were nominated by the staff members

ATR: Ms. Riva Paes

Indiscipline issues among the students:

The Officiating Principal said that indiscipline issues among the students are on the rise in the college. He spoke about the recent fight that happened in the class. He told the members of the house that recently there was an argument that happened in one of the classes, which later ended up in a fight. The parents of the boy were called and were told that they would have to address their child. He also said that he is very aggressive and thus ends up engaging himself in fights. The college counsellor, Ms. Pooja was told to look into the matter.

Moreover, the Principal informed that he has now kept the lifts off as there was an incident wherein once a boy and a girl student were caught kissing in the lift. Hence, the lift has been kept off now.

He told Ms. Nayan to lock the classes immediately after the classes were over. He said that the cupboards on the third floor would be brought down.

Additionally, he brought to the notice of the members of the house that the students sit at the discussion point and keep playing video games with the internet that is provided for the teaching-learning process. Though we pay ₹11 lakhs for the lease line of the internet. He requested Dr. Kissan to change the Wi-Fi password so there could be an uninterrupted flow of internet connectivity.

ATR: All staff members

Activities conducted during the month:

The Principal said that some prominent activities were conducted in the college recently like Mathematics, Geography, Commerce, and FDP which gave us a lot of media coverage.

ATR: Staff members

AOB:

The Principal informed the members that they are required to fill out the Feedback (Google form by DHE) form which will be sent by Dr. Maria Fatima De Souza. Altogether there are some 17-18 questions that need to be filled by teachers, parents, and students.

He added that all the staff members will get registered email-ids. He requested the staff to start using the registered college email-id for all official purposes. He said those whose email-ids aren't generated; need to meet Dr. Kissan in order to get the new official email-id.

Moreover, the Principal said that we have to enhance the level of activities that we conduct in our college. We can call some activities workshops, training, seminars, student seminars, and so on. He added that dividing the activities will help us to accordingly put them in the required criteria. He said he will share a reporting format with the teachers soon.

He also encouraged the teachers to participate in the workshops and get the required financial benefit. So that after five years it will be beneficial for us as well as it has 30 points. He said, this is also a requirement of NAAC.

ATR: Principal

The meeting ended at 01.50 p.m.


Prof. (Dr.) F. M. Nadaf

Officiating Principal

PRINCIPAL

Govt. College Of Commerce & Economics
BCRDA, MARGAO, GOA